



No. SO (SE-IV) 2-50/2015  
**GOVERNMENT OF THE PUNJAB**  
**SCHOOL EDUCATION DEPARTMENT**  
Dated Lahore, September 15, 2016

To

1. Program Director, PMIU, Punjab, Lahore.
2. Program Director, DSD, Punjab, Lahore.
3. All the District Coordination Officers, in Punjab.
4. All the Executive District Officers (Edu), in Punjab.

**SUBJECT: RECRUITMENT POLICY (2016-17) FOR SCHOOL SPECIFIC EDUCATORS AND AEO**

In continuation of this Department's Policy letter of even number dated September 9, 2016, the Chairmen, District Recruitment Committee / District Coordination Officers are requested to furnish double copy of advertisement for recruitment of Educators under Recruitment Policy (2016-17) for School Specific Educators and AEOs for vetting from the Department prior to publishing in daily Newspaper. Specimen of advertisement, Application Forms and List of schools are at **Annex-A, B, C and D.**

2. The EDOs (Edu) have conveyed that 46374 posts of Elementary School Educators (SNE posts for provision of four teachers in 25392 standalone Primary Schools) under Recruitment Policy (2016-17) for School Specific Educators and SSE (Assistant Education Officers). **All existing vacancies of all categories of Primary School Teachers / ESEs, Elementary School Teachers / SESEs and Secondary School Teachers / SSEs expected by 31-03-2017** (i.e. vacancies due to in-service promotion, SNE for up-graded schools, transfer, retirement on superannuation, medical grounds, in-service death & invalidation, pre-mature retirement, compulsory retirement, removal / dismissal from service) shall be advertised for redressal of shortage of teachers in schools.

3. Number of Science-Math teachers is short in standalone Primary Schools and primary portion of higher level schools in Punjab. Due to this result of 5<sup>th</sup> grade students in PEC Examination is very poor in Science and Math subjects. For improving quality education at primary level it is decided that **80% posts of Primary Teachers shall be advertised for ESEs (Sci-Math).**

4. The Program Director, PMIU is requested to coordinate with National Testing Service for data of applications of the candidates, prepare and provide software to the districts for Recruitment of Educators and AEOs for smooth and transparent completion of recruitment process.

5. The Program Director, Directorate of Staff Development is requested to make arrangements regarding training of Educators & AEOs. Training modules may also be revised in light of new initiatives particularly ECE teacher training, 100% enrolment, 100% retention, assessment, LND, functioning of school council, school security, time table, education calendar,

Non Salary Budget, child friendly schools (CSF), monitoring / mentoring / supervision of Primary Schools through AEOs and service rules / policies. Further course outlines for the NTS test for each post, Teaching Standards, MS Word, Power Point, Excel and Internet may also be included in training modules. Furthermore, vigorously written tests and open book tests of each subject of Primary, Elementary and Secondary level shall be conducted during the training.

6. Recruitment process shall be completed according to the following **Timelines**:

Activity	Timelines
Vetting of advertisement	03.10.2016
Publication of Advertisement in National Newspapers	20.10.2016
Last Date for Submission of Applications	21.11.2016
Scrutiny of Applications, Verification of Data and generation of Pre-Interview merit lists by EDO(Edu) & DMO	01.11.2016 to 10.12.2016
Display of Pre Interview Merit Lists	11.12.2016
Receiving Objections & decisions	12.12.2016 to 16.12.2016
Interviews of candidates of Educators	19.12.2016 to 27.12.2016
Receiving of Options for posting (during interviews)	19.12.2016 to 27.12.2016
Final merit lists (DRCs)	14.01.2017
Issuance of Letters of Agreement	15.01.2017 to 25.01.2017
Attendance in schools	15.01.2017 to 31.01.2017
Induction Training	15.02.2017 to 15.03.2017
Final Recruitment Status submit to the Department	31.03.2017

**SECRETARY SCHOOL EDUCATION**

**NO. & DATE EVEN**

A copy is forwarded for information and necessary action to:

- 1) All the Chairmen of Complaint Redressal Cell, in Punjab.
- 2) All District Education Officers (SE/EE-M/W), in Punjab.
- 3) All District Monitoring Officers, in Punjab.
- 4) Dy. Director (M) with the request to upload the policy, application form and advertisement on the website.

  
**SECTION OFFICER (SE-REC)**

**CC:**

- i. PSO to Secretary, SED
- ii. PS to Special Secretary, SED

# اشتہار برائے بھرتی ایجوکیٹرز اور اے ای اوز

ضلع \_\_\_\_\_ کے رہائشی موزوں امیدواروں سے پرائمری، ایلیمنٹری، سیکنڈری اور ہائر سیکنڈری سکولوں میں \_\_\_\_\_ ایجوکیٹرز اور

\_\_\_\_\_ اے ای اوز کی آسامیوں پر کنٹریکٹ کی بنیاد پر بھرتی کیلئے مورخہ 21-11-2016 تک مجوزہ درخواست فارم پر درخواستیں مطلوب ہیں مقررہ

تاریخ کے بعد موصول ہونے والی کوئی درخواست قابل قبول نہ ہوگی۔ آسامیوں کی تفصیل حسب ذیل ہے:-

## الف۔ اسٹنٹ ایجوکیشن آفیسرز

آسامیوں کی تعداد برائے گریڈ سکولز \_\_\_\_\_ برائے ہوائز سکولز \_\_\_\_\_

ب۔ ایجوکیٹرز کی آسامیوں کی تفصیل کیٹیگری وائز برائے ہوائز سکولز

1- آسامی کا نام: ایلیمنٹری سکول ایجوکیٹر

کل تعداد \_\_\_\_\_ اوپن میرٹ \_\_\_\_\_ معذور کوٹہ \_\_\_\_\_ اقلیتی کوٹہ \_\_\_\_\_

نمبر شمار	EMIS کوڈ سکول	سکول کا نام	سکول کے گاؤں کا نام	سکول کی یونین کونسل کا نام اور نمبر	آسامیوں کی تعداد	کیفیت

2 - آسامی کا نام: ایلیمنٹری سکول ایجوکیٹر (سائنس - میتھ)

کل تعداد \_\_\_\_\_ اوپن میرٹ \_\_\_\_\_ معذور کوٹہ \_\_\_\_\_ اقلیتی کوٹہ \_\_\_\_\_

نمبر شمار	EMIS کوڈ سکول	سکول کا نام	سکول کے گاؤں کا نام	سکول کی یونین کونسل کا نام اور نمبر	آسامیوں کی تعداد	کیفیت

