TENDER NOTICE

Strategic Management Unit (SMU), School Education Department invites e-bids through Punjab e- Procurement System under Punjab Procurement Rules, 2014 (as amended) from well-reputed eligible Bidders i.e. firms / companies / sole proprietors registered with relevant Registration Authorities and Tax Departments / Authorities including Income Tax, Sales Tax and Punjab Sales Tax, SECP etc, having relevant experience for provision of services as cited below:

Sr. No.	Description	Estimated Cost	Bid Security	Contract Period
01	**Hiring of Firm For Provision of Services of Supporting Staff For Strategic Management Unit (SMU), School Education Department**	12 Million	5% Of Estimated Cost	FY 2026-27 (extendable for one year subject to satisfactory performance and requirements of the project)

The required staff categories, minimum qualification criteria, and detailed Terms of Reference (TORs) are specified in the Bidding Documents. Procurement will be executed through a Framework Contract on an **as-and-when-required basis**, governed by the unit rates quoted by the successful bidder.

The Complete electronic bids must be submitted online at https://ep.punjab.gov.pk as per following schedule.

Technical & Financial Bid Submission Date and Time	**27th July, 2026 @ 11:00 AM**
Technical Bid Opening Date and Time	**27th July, 2026 @ 11:30 AM**

Terms and Conditions:

- Bidding Document can be downloaded from website of PPRA "http://ppra.punjab.gov.pk." https://ep.punjab.gov.pk, https://eprocure.punjab.gov.pk/ViewTender.aspx) and the website of the department https://schools.punjab.gov.pk free of cost.
- The URL of the Authority (PPRA) is (www.ppra.punjab.gov.pk), and the response time shall be calculated exclusively from date of publication of advertisement on the website of authority(www.ppra.punjab.pk).
- The date of publication of this tender on website of the Authority is:
- Technical & Financial Bids will be received through www.punjab.eprocure.gov.pk
- Procurement would be carried out in accordance with Single Stage Two Envelope Procedure as per clause 38 of PPRA rules 2014 (amended) from time to time.
- Biding documents are also available on Punjab Procurement Regulatory Authority website (www.ppra.punjab.gov.pk).
- All bidders are required to quote their rates against each staff category and completely fill the financial bid form. All incomplete bids (i.e Blank Entries) will be declared as non-responsive and will not be included in the competition for determination of lowest evaluated bidder.
- The tender will be awarded to the lowest bidder after correction of arithmetical errors of financial proposals.
- JV is not allowed.
- Bid Security of 5% of the estimated cost must be in the form of CDR/Bank Guarantee / Demand Draft / Pay Order (as per standing instruction of Govt. of the Punjab) issued by a scheduled bank in Pakistan in the name of Project Director, SMU.
- The bids must accompany with the scan copy of Bid security as mention against the tender and original instrument of Bid security shall be submitted in the office of Project Director, SMU on or before the bid opening time.

PROJECT DIRECTOR
STRATEGIC MANAGEMENT UNIT
SCHOOL EDUCATION DEPARTMENT
11-A, LAWRENCE ROAD, LAHORE, PUNJAB, PAKISTAN