



**GOVERNMENT OF THE PUNJAB
SCHOOL EDUCATION DEPARTMENT**

NOTIFICATION

NO.SO (SE-I) 15-29/2010. With the objective of placing efficient, better delivering officers, chosen purely on the basis of merit, integrity and efficiency, for the slots of EDOs, DEOs and Dy. DEOs, Punjab Government has decided that these appointments will be done through Search Committees.

The normal tenure of these posts will be three years depending upon the performance and achievements of targets and incumbents for the positions will be selected/recommended by the Committee reflected below: -

(i) COMMITTEE FOR SELECTION OF EDOs AND DEOs

- | | | |
|----|--|------------------|
| a) | Secretary Regulations, S&GAD | Convener |
| b) | Secretary School Education Department | Member |
| c) | Member (Social Sector), P&D | Member |
| d) | DPI (SE), Punjab | Member/Secretary |
| e) | DPI (EE), Punjab | Member |
| f) | Representative of Special Branch, Punjab | Member |

(ii) COMMITTEE FOR SELECTION OF Dy. DEOs

- | | | |
|----|--|------------------|
| a) | Additional Secretary (Schools) | Convener |
| b) | DPI (SE), Punjab | Member |
| c) | DPI (EE), Punjab | Member/Secretary |
| d) | Representative of Special Branch | Member |
| e) | The Committee may Co-opt EDO of the concerned district if it considers necessary | |

TORs for the Committees

The above two committees will make recommendations for posting of selected candidates as per following Terms of Reference (TORs):

- i) Applications will be invited by the Committee / Department through advertising in print media as well as on the official websites of the School Education Department and Government of Punjab. The Committee will call the potential officers on its own as well for interview but the criteria and the principle of equal opportunity will remain the same.
- ii) At least three candidates will be shortlisted for each slot.
- iii) School Education Department/DPI (SE) office will present working papers for EDOs and DEOs and DPI (EE) office will present working papers for Dy. DEOs containing data of potential candidates for consideration / recommendation by the concerned Search Committee.
- iv) The concerned Search Committees will conduct interviews of shortlisted candidates for determining suitability of the officers according to the criteria.
- v) School Education Department will issue orders for postings as EDO, DEO or Dy. DEO on the basis of recommendations of concerned Search Committee.
- vi) In view of any emergent situation, the department will appoint any officer as EDO, DEO or Dy. DEO subject to review by the concerned Search Committee.

Eligibility for Posting

- a) Officers of BPS-19 (Regular) of the School Education Department for the posts of EDOs and DEOs.
- b) Officers of BPS-18 (Regular) of School Education Department preferably having three years experience in the same scale for the post of Dy. DEOs.
- c) The Officers shall not be posted in their home & domiciled districts. However, in case of non availability of the candidate Dy. DEOs (W-EE) may be posted in their home district & domicile district of their husband but out of their home tehsil.
- d) Maximum 55 years of age. In cases of exceptional merit the Search Committee may consider the candidates with two years concession in age.
- e) No disciplinary proceedings / inquiry under process or minor/major penalty imposed, under PEEDA 2006.
- f) No punishment made under anticorruption laws / PPC.
- g) No adverse remarks in ACRs during the last three years.

7. Ranking Criteria 100 Marks

Academic Qualification	40 Marks
Administrative Experience	10 Marks
Training	10 Marks
Interview	40 Marks

(A) Academic Qualification 40 Marks

Detail	Matric	FA/FSc	BA/BSc	MA/MSc	Total
Marks	10	10	10	10	40

Marks to be calculated on the basis of 'Percentage of Marks obtained in Certificate/Degree'.

(B) Administrative Experience 10 Marks

(i) For EDOs/DEOs

- Two marks per year for work as Dy. DEO, DEO or EDO (Education) (Maximum 06 Marks).
- One mark per year for work as regular Head Teacher of High / Higher Secondary School (Maximum 04 Marks).

(ii) For Dy. DEOs

- Two marks per year for work as regular Head Teacher of High School (Maximum 06 Marks)
- One mark per year for work as AEO (Maximum 04 Marks).

(iii) Period served outside the School Education Department or on deputation shall not be counted.

(C) Training 10 Marks

Five marks for each four week training course at GCU, MPDD, PITB, DSD or Foreign Training (**Maximum 10 Marks**).

(D) Interview 40 Marks

Dated Lahore the
8th March, 2011

SECRETARY SCHOOL EDUCATION

NO. & DATE EVEN.

A copy is forwarded for information and necessary action to:-

1. All the Additional Secretaries, School Education Department.
2. All the Deputy Secretaries, School Education Department.
3. The Program Director, Directorate of Staff Development.
4. The Director Public Instructions (SE/EE), Punjab, Lahore.
5. All the District Coordination Officers in Punjab.
6. The Superintendent, Government Printing Press with the request to publish the notification in gazette


(IMRAN MUNIR BHATTI)
SECTION OFFICER (SE-I)

C.C.

1. The Chairman, P&D, Department.
2. The Additional Chief Secretary, Punjab.
3. The Secretary to the Chief Minister, Punjab.
4. The Secretary (Services), Govt. of Punjab, S&GAD.
5. The Secretary (Regulation), Govt. of Punjab, S&GAD.
6. The Member Social Sector, P&D Department.
7. The Additional IG, Special Branch.
8. The Staff Officer to the Chief Secretary, Punjab.
9. P.S. to Minister for Education, Punjab.
10. P.S. to Secretary School Education Department.