

Memorandum of Understanding

THIS MEMORANDUM OF UNDERSTANDING (hereinafter "MoU" is made and entered into force at Lahore on this December 8, 2015

BETWEEN

PUNJAB VOCATIONAL TRAINING COUNCIL, Government of the Punjab through its Managing Director, Sajid Naseer Khan, 134, Quaid-e-Azam Industrial Estate, Kot Lakh patt, Green Town, Lahore, which expression shall, unless the context requires otherwise, include its successors-in-office, representatives, assignees and all its VTIs (hereinafter referred to as "**PVTC**")

AND

School Education Department, Government of the Punjab Civil Secretariat, Lower Mall, Lahore through its Secretary, Abdul Jabbar Shaheen, which expression shall, unless the context requires otherwise, mean and include his successors-in-office, representatives, assignees (hereinafter referred to as the "**School Education Department**")

WHEREAS, Punjab Vocational Training Council is an Autonomous Body established by the Government of the Punjab under the PVTC Act, 1998 to provide Vocational Training to youth.

AND WHEREAS, the Chief Minister has desired that Computer Labs in High & Higher Secondary Schools under School Education Department be utilized by PVTC for the purpose of IT/Vocational Training.

AND WHEREAS, In pursuance of the directions of Chief Minister Punjab, PVTC is agreed to start IT/vocational trainings in Computer Labs of High & Higher Secondary Schools.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, and for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

A. ROLE AND RESPONSIBILITIES OF PVTC:

1. PVTC will provide the IT/Vocational Trainings to the youth (Male & Female) in such labs as may be determined by it.

2. PVTC will arrange its own staff and can also hire the services of existing staff of the School with the consent of the In-charge of the School.
3. PVTC will submit name of the schools in which it intends to start IT/Vocational Training after survey of the computer labs.
4. The management control of the labs will be the domain of the In-charge of the school during school hours and after school hours & holidays it will be under control of PVTC.
5. PVTC will inform School Education Department its detailed work plan.

B. ROLES AND RESPONSIBILITIES OF SCHOOL EDUCATION DEPARTMENT:

1. School Education Department through EDOs (Edu) will hand over computer labs of High & Higher Secondary Schools in which PVTC may start IT/Vocational Training.
2. Security and safekeeping of the labs will be the responsibility of the In-Charge of the school. The EDO (Edu) shall ensure implementation of the MoU through In-Charge of the school.
3. In case dispute arises between School Administration and PVTC functionary, the EDO (Edu) and nominee of PVTC shall resolve the issue and submit report to the parties.

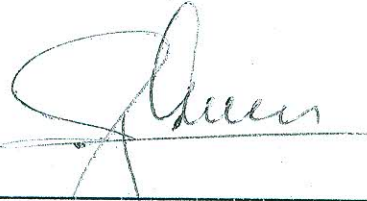
PART B

MISCELLANEOUS PARAMETERS

1. This agreement may be modified or amended at any time with mutual consent of both the parties.
2. This agreement will be valid for initial period of three years and may be extended for further similar term(s) as agreed upon between the parties.
3. In the 1st phase, School Education Department is handing over 150 school labs with signing of this MoU on the request of PVTC for starting of IT/Vocational Training. (List attached at Annexure A)
4. This agreement may be terminated by both parties with their mutual consent.

5. Notwithstanding the completion of the term or earlier termination as aforesaid, the running classes, if any, shall complete its term.

IN WITNESS WHEREOFF, THE PARTIES HERETO HAVE SET THEIR RESPECTIVE HANDS ON THIS AGREEMENT ON December 08, 2015.



ABDUL JABBAR SHAHEEN
The Secretary,
Government of the Punjab,
School Education Department,
Lahore.



SAJID NASEER KHAN
Managing Director
Punjab Vocational Training Council
Lahore.

Witnesses:



MUSHTAQ AHMED SIAL
Deputy Secretary (EE)
School Education Department



SHAFQAT-UR-REHMAN
Manager R&D
Punjab Vocational Training Council
Lahore.

