



No. SO (SE-IV) 2-34/2009 (Transfer)  
GOVERNMENT OF THE PUNJAB  
SCHOOL EDUCATION DEPARTMENT  
Dated Lahore the, July 25, 2014

To

1. The Director Public Instruction (SE/EE), Punjab, Lahore.
2. All the District Coordination Officers, in Punjab.
3. All the Executive District Officers (Edu), in Punjab.

Subject: **LIFTING OF BAN ON POSTING / TRANSFER**

The Competent Authority has been pleased to approve lifting of ban on posting / transfer of teaching staff with effect from August 01, 2014. It will remain lifted upto 30<sup>th</sup> August, 2014.

2. The respective transferring authorities shall issue transfer orders according to the Transfer Policy 2013 issued vide No. SO (SE-IV) 2-34/2009 (Transfer) dated 17.04.2013 and as amended dated 24.07.2014. Following time lines shall be observed for issuance of transfer orders:

Steps	Time lines
Receipt of transfer applications	August 1 to 15
Scrutiny of applications	August 16 to 19
Display of merit list and placement on Notice Board and website	August 20
Receipt of objections	August 21 to 22
Removal of objections	August 23 to 25
Issuance of transfer orders and placement on Notice Board and website	August 26 to 27
Filing of appeal	August 28 to 29

3. Following Guidelines shall be observed:
- i. All the transfers of teaching staff shall be made under Transfer Policy 2013, as amended; and
  - ii. All the Transferring Authorities are requested to observe Punjab Traveling Allowance Rules, 1976 and also mention in the transfer order that TA/DA is admissible or not.

SECRETARY SCHOOL EDUCATION

No. & Date Even

A copy is forwarded for information and necessary action to the:

1. Divisional Commissioners, in Punjab.
2. Program Director, PMIU, Lahore
3. Program Director, DSD, Lahore
4. All Additional Secretaries of School Education Department.
5. PS to Minister for Education, Lahore.
6. All Deputy Secretaries of School Education Department.
7. Deputy Director (Monitoring) with the request to upload the same on the website of School Education Department([www.schools.punjab.gov.pk.com](http://www.schools.punjab.gov.pk.com)) and send through e-mail to all the DCOs, EDOs (Edu) and head teachers of High & Higher Schools in Punjab.

  
SECTION OFFICER (SE-IV)

CC:

PS to Secretary School Education.