



No. SO (SE-IV) 2-34/2009 (TR)  
**GOVERNMENT OF THE PUNJAB**  
**SCHOOL EDUCATION DEPARTMENT**  
Dated Lahore the, 30<sup>th</sup> May, 2012

To,

1. All the Divisional Commissioners, in Punjab.
2. All the Additional Secretaries of School Education Department.
3. The Director Public Instruction (SE/EE), Punjab, Lahore.
4. All the District Coordination Officers, in Punjab
5. All the Executive District Officers (Edu), in Punjab.

Subject: - **LIFTING OF BAN ON POSTING / TRANSFER IN SCHOOL EDUCATION DEPARTMENT**

I am directed to convey that the ban on posting and transfer is hereby lifted w.e.f 1<sup>st</sup> June, 2012, which will remain lifted till further orders. subject to the following conditions:

- i. Posting / Transfer will be made only against the vacant posts by the respective transferring authorities to whom powers have been delegated;
- ii. In case of a school with single PST/EST/ SST (Science) and SST Computer Science, the teacher will not be transferred without a substitute. Mutual transfer of SS (Science) and SST (Computer Science) may be done;
- iii. Female teachers recruited in Boys Schools and want to be transferred in Girls Schools at their own request will be placed at the bottom of seniority of female teachers;
- iv. Female teachers working in Girls Schools will not be transferred in Boys Schools;
- v. Newly recruited Educators in 2012 will not be transferred;
- vi. In case of Inter-district transfer, the applicant shall provide NOCs from parent as well as recipient districts to the transferring authority; after scrutiny of service record, transferring authority will issue transfer order in favor of the applicant;
- vii. **Erratic Posting / Transfer against irrelevant grades, subjects or cadre shall not be made under any circumstances, nor there will be any room for loan basis or temporary adjustments;**
- viii. Mutual transfers against similar posts will be admissible;
- ix. SS/SSS shall be transferred according to the Identification of Posts keeping in view the notified grades and subjects. The postings against the approved combinations of subjects in newly upgraded Higher Secondary Schools with lesser SNEs shall be made according to the notification on the subject for the relevant school;

- x. All claims including wedlock, compassionate grounds and others are subject to availability of a vacancy;
- xi. Inter district transfer to district **Rawalpindi** will not be admissible as it already has overstaffing; and
- xii. In case of more than one teacher requesting their transfers against one post in the same school, then the decision will be made according to the Posting/Transfer Policy of Education Department (Schools) 2000 issued vide No. SO (SE-I) 1-75/2000 dated 4.7.2000.

  
SECTION OFFICER (SE-IV)

CC:

1. Secretary to Chief Minister Punjab.
2. PS to Minister for Education Department.
3. Staff Officer to Chief Secretary Punjab.
4. PS to Secretary School Education Department.
5. All Dy. Secretaries / Section Officers of School Education Deptt.
6. Project Director, Directorate Staff Development, Lahore.
7. Project Director, PMIU, Lahore.