HIRING OF STAFF

School Education Department, Government of the Punjab is implementing the "Getting Results: Access and Delivery of Quality Education Services' (GRADES)" project with the assistance of the World Bank for improvement of education outcomes which remains a crucial way for Punjab to build human capital. The Project aims to increase girls' and boys' participation rates in pre-primary to elementary grades and enhance reading proficiency in primary grades of Punjab's public schools. Under this Project, School Education Department (SED) invites applications from the suitable candidates having relevant experience/ qualification for the following positions:

Sr. No	Post	Qualification and Experience Required:	No. of Post
1	**Research Associate**	**Qualifications** ▪ At least, Master's degree or equivalent (sixteen (16) years of education) in Statistics/ Demographics/Development Studies/ Business Administration/ Public Policy/ Social Policy/Social Sciences /Economic Development/Economics / Public Administration / or relevant discipline, from a foreign or local university, duly recognized by the Higher Education Commission (HEC) of Pakistan. **Experience** ▪ At least, three (03) years of documentary verifiable relevant experience, after acquiring stipulated qualifications, in public and/or private sector national/international organizations, preferably in education.	**02**
2	**Procurement Associate**	**Qualifications** ▪ At least Master's / Bachelors (Hons.) degree (16 years of education) in management science / statistics / mathematics / Business Administration / Social Sciences or related field from reputable & recognized local or foreign institution, duly recognized by the Higher Education Commission (HEC) of Pakistan. **Experience** ▪ At least, two (02) years of documentary verifiable relevant experience, after acquiring stipulated qualifications, in public and/or private sector national/international organizations, preferably in education. ▪ Prior experience in World Bank procurement will be preferred.	**02**
3	**Data Analyst Research**	**Qualification** ▪ At least, Master's degree or equivalent (sixteen (16) years of education) in Statistics/ Computer Science/ Economics/ Data Sciences/ Business Administration/ Education or relevant discipline, from a foreign or local university, duly recognized by the Higher Education Commission (HEC). **Experience** ▪ At least, three (03) years of documentary verifiable relevant experience, after acquiring stipulated qualifications, in public and/or private sector national/international organizations, preferably in education. ▪ Demonstrated ability to produce reports with quantitative analysis. ▪ Previous experience knowledge of M&E. Understanding of the public sector and broader educational challenges in Punjab.	**01**

Interested candidates should submit their Expression of Interest with Curriculum Vitae (CV), copies of educational degrees & certificates, experience certificates and CNIC by **September 30, 2025 till 05:00 PM** through courier or in-person at the following address: **Programme Director-GRADES, School Education Department, Govt. of the Punjab, 11-A, Lawrence Road, Lahore**. The applicants should clearly mention relevant years of experience and qualification at the top of the CV. If a face-to-face meeting is required, same shall be done physically. SED reserves the right to increase/decrease/suspend/cancel any post. **Programme Director-GRADES.**

School Education Department (SED), Punjab
11-A Lawrence Road, Lahore, Punjab, Pakistan
Tel: 042-99206561/042-99019000(Ext.-147)
Website: https://schools.punjab.gov.pk/

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