



NO.SO (SE-III) 2-33/2013
GOVERNMENT OF THE PUNJAB
SCHOOL EDUCATION DEPARTMENT
Dated Lahore the, August 5, 2014

To

All Executive District Officers (Edu), in Punjab.

Sub:- **EDOs (EDU) CONFERENCE**

I am directed to convey that EDOs (Edu) Conference has been scheduled on **August 09, 2014 at 09.00 AM** at Children Library Complex, Mall Road, Lahore under the Chairmanship of Secretary School Education.

2. The agenda of the meeting is as under:

- i. Enrollment of out of school children;**
 - a. 100% Achievement of fixed targets
 - b. 100% Retention of enrolled students
 - c. Enhancement of Enrollment in XI Class
 - d. Enrollment Campaign, Launching ceremony, media campaign, walks and involvement of political representatives and civil society
- ii. Effective School Visits by District Management**
 - a. EDOs (Edu) shall prepare tentative school visits program for each month for 100% school visits by the EDO, DEOs, Dy. DEOs and AEOs
 - b. Rationalization of number of schools (35-40 schools) per Markaz
 - c. Rs.10,000/- per month allowance for each AEO
 - d. Provision of vehicles for EDOs, DEOs and Dy. DEOs
- iii. Rationalization**
 - a. Rationalization of teaching staff
 - b. Rationalization of non-teaching staff
 - c. Rationalization of furniture
- iv. Appreciation and Accountability**
 - a. Appreciation letters to good performers on the basis of PEC and BISE Results
 - b. Accountability under PEEDA Act, 2006 for low performers in PEC and BISE Results
 - c. Accountability under PEEDA Act, 2006 for Head teachers and teachers of schools which have dropped out the enrolled students during the academic years 2012-13 and 2013-14
- v. 100% Provision of free text books**
- vi. Expeditious disposal of**
 - a. In-service promotion
 - b. Award of uplift & upward mobility to the teachers,
 - c. Pension, E&D cases and court cases

vii. Development Schemes

- a. Joint survey by EDO and DMO for identification of development schemes
- b. No. of sites alongwith location for new opening of schools through PEF
- c. Development programme 2014-15 (instructions already conveyed on 21-06-2014 & 01-07-2014)

- New sites identification (with land/without land) for opening of new Primary Schools under Public Private Partnership (PPP) mode. (Lists from EDOs required on prescribed proforma conveyed by S.O. (Schools).
- Prioritization lists of schools for re-construction of dangerous buildings of schools.
- Additional class rooms lists. (Names of Schools & Per School required Additional Class room).
- Up-gradation of schools (Priority list of Girls Schools & Boys schools).
- Lists of schools (High / Elementary) to which IT Labs are being provided.
- Provision of missing facilities in schools/ Latest Status (Joint Survey conducted, approval in DDC status, tendering etc).
- Utilization of Non-salary Budget (2013-14) & Action Plans for utilization of (2014-15) Non-salary Budget by EDOs.

viii. New Examination System for 5th and 8th Class by Punjab Examination Commission

ix. Recruitment of Educators under Recruitment Policy-2013

3. EDOs (Edu) are directed to forward soft copy of the following at email addresses:(punjabeducationdeliveryteam@gmail.com), (deputysecretary_ee@hotmail.com) and (qaiserrashid@gmail.com) by August 7, 2014 positively:

- a) Progress report on the completion of joint survey and approval by DDC of all Development Schemes for financial year 2014-15 on the format as follows:

Joint survey: *date of completion*

DDC approval: *expected date of completion*

- b) School-wise list of **all** development schemes **with EMIS Code** for which approval by the DDC has been issued/ will be issued.
- c) School-wise details of expenditure against non-salary budget

4. I am therefore, directed to request you to **attend the meeting in person** on date and venue mentioned above.


SECTION OFFICER (SE-III)

No. & Date Even

A copy is forwarded for information and necessary action to:

1. The Chairman, Punjab Text Book Board, Lahore.
2. Programme Director, PMIU, Lahore with the request to make arrangements for the said meeting.
3. Chief Executive Officer, Punjab Examination Commission, Lahore.
4. Programme Director, Directorate of Staff Development Wahdat Colony, Lahore
5. Managing Director, Punjab Education Foundations, Lahore.
6. All Additional Secretaries of School Education Department.
7. Director, Children Library Complex, Lahore with the request to facilitate regarding Hall, Projector and sound system, etc.
8. All Deputy Secretaries of School Education Department
9. Director Public Instruction (SE/EE), Punjab, Lahore.
10. All District Coordination Officers in Punjab.



SECTION OFFICER (SE-III)

CC:

PS to Secretary School Education