GOVERNMENT OF THE PUNJAB
SCHOOL EDUCATION DEPARTMENT

ADDENDUM / CORRIGENDUM

Reference IPL No.1886 dated 21.02.2026, published in Business News (Lahore), Dunya (Lahore), Express Tribune (Lahore) and Jurrat (Lahore) regarding vacant positions in Strategic Management Unit (SMU) of School Education Department, the following may be read as under:

Sr. No	Name of Post	No of Post	PPS	Maximum Age Limit	Required qualification and experience
a. General Wing					
1	Senior Manager (Admin & Finance)	1	10	45 Years	• Minimum 16 years' education in Economics/Finance/Accounts/ Commerce/Business Administration/Human Resource Management/Public Policy/ACCA/CA/CFA/ACMA/CPA or relevant field from HEC recognized university/ institution. • At-least 5 years relevant post qualification experience.
2	Manager AI	1	9	40 Years	• Minimum 16 years of education (Bachelor's/Master's) in a related or relevant field including Business Administration, Marketing Analytics, Computer Science / Software Engineering, Artificial Intelligence / Data Science, Engineering/ Information Systems, (Equivalent and relevant disciplines are also acceptable), • Certifications: At least one recognized certification in AI or Data Science such as Certified Data Scientist (CDS), Certified AI Practitioner / AI Practitioner / AI Solution Architect / AI Practitioner Certification, (or equivalent global credentials in AI/Data Science), Certification from IBM • At-least 3 years' relevant qualification experience in AI related projects
3	Research Associate	2	7	35 Years	• Bachelor's degree in a relevant field such as Social Sciences, Environmental Science, Economics, Engineering, Life Sciences, or other specialized areas depending on the project. • Fresh graduates with demonstration of research skills and research experience. • Experience in: ✓ Data collection, survey design, and fieldwork ✓ Literature review, report writing, and research documentation. ✓ Project-based research or academic studies ✓ Strong knowledge of:

					✓ Research design, methodologies, and statistical analysis ✓ Quantitative and qualitative data collection and analysis ✓ Data management and visualization • Ability to: ✓ Prepare research reports, policy briefs, and presentations ✓ Analyze data using statistical or data analysis software
b. Works Wing					
1	Deputy Chief Works & Infrastructure Development	10	10	40 Years	• Bachelor's degree in Civil Engineering or relevant engineering discipline from an HEC-recognized university. • Master's degree in Civil Engineering, Construction Management, or Project Management (preferred). • Minimum 4 years of relevant professional post qualification experience in public sector infrastructure in relevant field. • Experience of working with government departments or autonomous bodies is highly desirable. • Required Skills & Competencies ✓ Strong knowledge of civil engineering practices and infrastructure development. ✓ Familiarity with PPRA rules, P&D procedures, and government financial regulations. ✓ Project management and supervisory skills. ✓ Ability to analyze technical drawings, BOQs, and project reports. ✓ Strong coordination, communication, and reporting skills. ✓ Leadership and problem-solving abilities.
2	Senior Manager Architecture	1	10	45 Years	• Minimum 16 years' education in Architecture. • PCATP registration is mandatory. • At-least 10 years' relevant post qualification experience in; Architectural design principles and building codes, Construction detailing and materials, Landscape and interior coordination, Large-scale public or private sector projects, Architectural design standards and construction detailing, Materials, finishes, and specifications • Ability to review consultants' drawings and technical submissions
3	Senior Manager Structure	1	10	45 Years	• Bachelor's degree in civil engineering (Structural specialization preferred) from an HEC-recognized university, Registration with PEC (Pakistan Engineering Council) is mandatory.

					• At-least 10 years' relevant post qualification experience in; ✓ RCC and steel structure design, High-rise buildings, bridges, or infrastructure projects, Structural rehabilitation and retrofitting (preferred), Site supervision and construction support, ✓ Structural analysis and design, Seismic-resistant design, Foundation systems and soil-structure interaction, Ability to review and approve, Structural calculations, Shop drawings, Method statements
4	Manager Architecture	1	9	40 Years	• Minimum 16 years' education in Architecture. • PCATP registration is mandatory. • At-least 5 years' relevant post qualification experience in; Architectural design principles and building codes, Construction detailing and materials, Landscape and interior coordination, Large-scale public or private sector projects, Architectural design standards and construction detailing, Materials, finishes, and specifications • Ability to review consultants' drawings and technical submissions
5	Manager Structure	1	9	40 Years	• Bachelor's degree in civil engineering (Structural specialization preferred) from an HEC-recognized university, Registration with PEC (Pakistan Engineering Council) is mandatory. • At-least 5 years' relevant post qualification experience in; ✓ RCC and steel structure design, High-rise buildings, bridges, or infrastructure projects, Structural rehabilitation and retrofitting (preferred), Site supervision and construction support, ✓ Structural analysis and design, Seismic-resistant design, Foundation systems and soil-structure interaction, Ability to review and approve, Structural calculations, Shop drawings, Method statements
6	Manager MEP	1	9	40 Years	• Bachelor's degree in electrical or mechanical engineering from an HEC-recognized university. • PEC registration is mandatory • At-least 5 years' relevant post qualification experience in; ✓ High-rise and large-scale building projects, Commercial, residential, institutional, or mixed-use developments, Coordination of electrical, mechanical, plumbing, and fire-fighting systems ✓ Electrical systems (LV, MV, power distribution, lighting, earthing, lightning

					protection), Plumbing and drainage systems, Fire detection and fire-fighting systems, Local building codes and fire regulations, Energy efficiency and sustainability standards
7	Assistant Manager Architect	1	8	40 Years	• Minimum 16 years' education in Architecture. PCATP registration is mandatory • At-least 3 years' relevant post qualification experience in; ✓ Preparation of architectural design and working drawings, Review and coordination of IFC / execution drawings, Site supervision and coordination with contractors, Medium to large-scale building projects. ✓ Architectural design standards and construction detailing ✓ Building materials and specifications ✓ Local building bylaws and zoning regulations ✓ Proficiency in: ✓ AutoCAD, Revit, Photoshop, Sketchup, D5 ✓ SketchUp and rendering tools (preferred) • MS Office for reports and correspondence
8	Structure Draftsman	1	7	40 Years including 5 years relaxation.	• DAE (Civil) / Diploma in Civil Technology from a recognized institute, • 5–7 years of relevant post qualification experience in structural drafting • Experience working on; ✓ RCC and steel structures, Building and infrastructure projects, Structural working drawings, Reinforcement detailing and bar bending schedules (BBS) ✓ Structural drawings and construction detailing, RCC detailing (slabs, beams, columns, foundations), Steel structure detailing (connections, sections)
9	MEP Draftsman	1	7	40 Years including 5 years relaxation.	• DAE (Electrical / Mechanical / HVAC) or Diploma in relevant MEP discipline from a recognized institute, • 5–7 years of relevant post qualification in MEP drafting • Experience working on; ✓ Commercial, residential, and institutional building projects, Electrical, HVAC, plumbing, and fire-fighting systems, Electrical layouts (lighting, power, earthing) ✓ Plumbing and drainage systems ✓ Fire alarm and fire-fighting drawings ✓ Ability to prepare: ✓ MEP shop drawings, Coordination drawings, As-built drawings

10	3D Visualizer	1	8	40 Years	• Diploma or bachelor's degree in architecture, Interior Design, or Graphic Design (preferred), Certified courses in 3D visualization / animation will be an added advantage • 5–7 years of relevant post qualification experience in architectural visualization. • Experience working on; Residential, commercial, and mixed-use projects ✓ Exterior, interior Modelling and 3D visualizations ✓ A strong portfolio demonstrating realistic renders is mandatory, ✓ Strong understanding of: ✓ Architectural drawings and design concepts ✓ Modelling, Scale, proportion, and spatial relationships ✓ Lighting, materials, textures, and camera composition ✓ Ability to interpret architectural drawings and convert them into high-quality 3D visuals ✓ Proficient in: ✓ 3ds Max / SketchUp / Blender ✓ V-Ray / Corona / D5 ✓ Photoshop for post-processing ✓ Animation and walkthroughs (preferred)
11	Documentation Officer	3	7	35 Years	• Bachelor's degree in business administration, Management, Information Management, or a related field • 3–5 years of relevant post qualification experience as a Document Controller. • Experience working in; ✓ Engineering, construction, or infrastructure projects, Consultant or contractor environments, Familiarity with project documentation cycles and approval workflows, Strong understanding of Document numbering systems ✓ Version control and revision tracking, Transmittals and correspondence logs ✓ Ability to manage: Drawings, reports, contracts, and official letters, Incoming and outgoing project documents. ✓ Proficient in: ✓ MS Office (Excel, Word, Outlook) ✓ PDF tools (Adobe Acrobat) ✓ Experience with: ✓ Electronic Document Management Systems (EDMS)
12	Associate Engineer	10	7	35 Years	• DAE (Diploma of Associate Engineering) in relevant discipline i.e. Civil, Electrical, Mechanical, Electronics • Diploma must be from a recognized technical

					board / institute, • 3–5 years of relevant post-diploma experience • Experience in; ✓ Site supervision and inspections ✓ Execution of works as per drawings and specifications ✓ Coordination with contractors and consultants ✓ Reading and interpreting drawings (architectural, structural, MEP) ✓ Construction methods and materials ✓ Basic quantity measurement and BOQs ✓ Monitor quality of work on site ✓ Assist engineers in execution and supervision • Proficiency in AutoCAD (preferred), MS Office (Word, Excel) • Ability to prepare, Site reports, Measurement books, Daily progress records.
13	Quantity Surveyor	10	7	35 Years	• Diploma in Civil Engineering, Quantity Surveying, or Construction Management from a recognized university • 5–7 years of relevant post qualification experience in quantity surveying and cost control • Experience in; ✓ Preparation of Bills of Quantities (BOQs) and cost estimates, ✓ Measurement of civil, structural, and MEP works ✓ Contract administration, including variation orders and claims ✓ Site visits to verify executed quantities ✓ Standard construction methods and materials ✓ Costing, budgeting, and financial reporting ✓ Contract documentation (FIDIC, PEC, or local standards) ✓ Tender documents and bid analysis ✓ Payment certificates and progress claims ✓ Quantity take-offs and site measurements Proficient in: ✓ MS Excel, MS Word, MS Project ✓ Costing software like CostX, QS Plus (preferred)
14	Architectural Draftsman	1	7	40 Years including 5 years relaxation.	• Diploma / DAE in Architecture or Civil Technology from a recognized institute, • 5-7 years of relevant post qualification experience in architectural drafting • Experience in; ✓ Preparing working drawings, shop drawings, and as-built drawings ✓ Residential, commercial, or institutional building projects

					✓ Assisting architects in design and detailing ✓ Architectural design principles and construction detailing ✓ Material specifications and standard symbols ✓ Reading and interpreting architectural and structural drawings • Ability to prepare: ✓ Floor plans, elevations, sections, and joinery details ✓ Interior layouts and furniture plans ✓ Proficient in: ✓ AutoCAD (mandatory) ✓ SketchUp, MS Office for reports and document handling
c. Procurement Wing					
1	Senior Manager (Procurement & Contracts)	1	10	45 Years	• Bachelor's / master's degree in business administration, Management, Supply Chain, Law/Contract Management or Engineering from a recognized university. • At-least 7 years' relevant post qualification work experience. • Professional certifications (e.g., CIPS, PMP, or Contract Management certifications) are preferred.
2	Assistant Manager (Procurement & Contracts)	1	8	35 Years	• Minimum 16 years education in Civil Engineering/ Law/Contract Management or relevant field from a recognized university. • At-least 5 years relevant post qualification experience.
3	Documentation Officer	1	7	35 Years	• Minimum 16 years education in Civil Engineering/ Law/Contract Management or relevant field. • 3–5 years of relevant post qualification experience; Proficient in: ✓ MS Office (Excel, Word, Outlook) ✓ PDF tools (Adobe Acrobat) ✓ Experience with: • Electronic Document Management Systems (EDMS)
d. Social Media Team					
1	Communication Lead	1	10	40 Years	• Bachelor's degree in Humanities & social sciences group/ mass communication, Media Studies, Public Relations, Marketing, or a related field • Professional certifications in digital marketing, media, or corporate communications are a plus • 5 years of relevant post qualification experience in communication, media, or public relations. • Experience in;

					✓ Developing and implementing communication strategies ✓ Media relations, public affairs, and stakeholder engagement ✓ Internal and external communications campaigns ✓ Corporate communication and branding ✓ Social media management and digital campaigns ✓ Content creation for websites, newsletters, and press releases • Ability to; ✓ Plan and execute communication campaigns ✓ Draft and edit speeches, articles, and media content ✓ Monitor and report on communication effectiveness ✓ Proficient in: ✓ MS Office (Word, Excel, PowerPoint) ✓ Social media platforms (Facebook, Twitter, LinkedIn, Instagram) ✓ Content management systems and media monitoring tools ✓ Familiarity with graphic design tools (Canva, Photoshop) preferred
2	Photographer / Videographer	1	8	40 Years	• 12 years education/ Diploma, degree, or certification in Photography, Videography, Film Making, Multimedia, or Visual Arts. • Relevant professional certifications in editing software or cinematography are a plus • 5–7 years of experience in photography and videography • Experience in, ✓ Corporate events, project documentation, or media production ✓ Product, architectural, and event photography/videography ✓ Editing and post-production ✓ Strong knowledge of: ✓ Professional photography techniques (composition, lighting, exposure) ✓ Videography techniques (shooting, framing, motion, storytelling) ✓ Equipment handling: cameras, tripods, drones, lighting setups • Ability to: ○ Capture high-quality images and videos ○ Perform color correction, retouching, and video editing ○ Create photo/video content for social media, presentations, and campaigns

3	Animator & Editor	1	8	40 Years	• Bachelor's degree in Graphic design/ fine arts, Multimedia, Film Making, or a related field • Professional courses in motion graphics, video editing, or 3D animation are a plus • 5 years of relevant experience in video animation and editing • Experience in; ✓ 2D/3D animation, motion graphics, and video production ✓ Editing raw footage into high-quality videos for corporate, social media, or marketing ✓ Storyboarding, concept visualization, and visual storytelling ✓ Proficient in: ✓ Adobe After Effects, Premiere Pro, Photoshop, Illustrator ✓ Blender, Cinema 4D, Maya, or 3D Studio Max (for 3D animation) ✓ Knowledge of audio editing software (Audition, Audacity) is a plus.
4	Content Creator	1	8	35 Years	• Bachelor's degree in business and information systems / mass communication, Media Studies, Journalism, or a related field • Certifications in digital marketing, content writing, or social media management are a plus • 2–3 years of relevant experience in content creation • Experience in; ✓ Creating content for websites, social media, newsletters, and campaigns ✓ Copywriting, blog posts, and press releases ✓ Multimedia content including graphics, images, and videos ✓ Content strategy and planning ✓ Writing, editing, and proofreading for different platforms. ✓ Social media trends, engagement, and analytics • Ability to: ✓ Produce high-quality, engaging, and brand-aligned content. ✓ Repurpose content for multiple channels ✓ Conduct research and generate original ideas.
5	Graphic Designer	1	8	35 Years	• Bachelor's degree in graphic design, Multimedia, Fine Arts, Visual Communication, or a related field. • Certifications in Adobe Suite, UI/UX, or digital design are a plus. • 3 years of relevant experience in graphic design • Experience in;

					✓ Branding, marketing collateral, social media content, and digital campaigns ✓ Designing brochures, posters, banners, presentations, and infographics ✓ Collaborating with marketing or creative teams ✓ Strong knowledge of: ✓ Design principles: typography, color theory, layout, and composition ✓ Print and digital design requirements ✓ UI/UX basics (preferred) • Ability to: ✓ Create visually compelling and brand-aligned designs ✓ Produce high-quality graphics for multiple platforms ✓ Conceptualize creative solutions based on project requirements.
6	Drone Operator	1	6	35 Years	• Diploma, or certification in Aviation, Electronics, Photography/Videography, Surveying, or related field • Drone flight operations, navigation, and safety procedures • Pre-flight checks, maintenance, and troubleshooting • Aerial photography and videography techniques • Ability to: ✓ Operate drones under various weather conditions. ✓ Capture high-quality images and videos from aerial perspectives. ✓ Conduct aerial surveys, mapping, or inspections as required. • Proficient in: ✓ Drone control and navigation apps/software ✓ Adobe Photoshop, Lightroom, Premiere Pro, or Final Cut Pro for post-processing ✓ GIS software (ArcGIS, Pix4D, Drone Deploy) if used for mapping/surveying.
e. MIS & E-Governance					
1	Manager MIS & E-Governance	1	10	40 Years	• Minimum16 years of education in CS / IT / MIS / Software Engineering or related field from HEC recognized institute. • At least 5-7 years post qualification relevant experience including 2-3 years at managerial level.
2	Software Developer	2	9	38 Years	• Minimum16 years of education in Computer Science / IT / Software Engineering or related field from HEC recognized institute. • At least 4-6 years post qualification relevant experience. • Proficiency in programming languages

					including C#, PHP, Java, Python, and React etc. Practical experience with frameworks such as Laravel, Django, .NET Core, and Spring Boot
3	App developer (Android/IOS)	1	8	38 Years	• 16 years of education in Computer Science / IT / Software Engineering or related field from HEC recognized institute. • At least 3-5 years post qualification relevant experience. • Development, deployment, and maintenance of Android and iOS applications, including API integration, UI/UX coordination, and backend connectivity using platforms such as Laravel, Node.js, and Firebase, with familiarity in Play Store and App Store deployment processes
4	GIS Expert	1	8	38 Years	• 16 years of education in GIS / Geomatics / Geography or related field from HEC recognized institute. • At least 3-5 years post qualification relevant experience • expertise in GIS software platforms including ArcGIS, QGIS, GeoServer, PostGIS, and Oracle Spatial, with demonstrated capability in spatial mapping, geocoding, and related GIS functions
5	Database Administrator	1	8	35 Years	• 16 years of education in Computer Science / IT / Software Engineering or related field from HEC recognized institute. • At least 3-5 years post qualification relevant experience • Proven expertise in database design, backup and recovery, and data security, with strong command over database platforms such as Oracle, PostgreSQL, and Amazon RDS, etc., and database languages including SQL, PL/SQL, T-SQL, and MongoDB

Note; ***All other instructions/conditions will remain the same.***

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