



No. SO (A-I)2-2/2017 (P-I)
GOVERNMENT OF THE PUNJAB
SCHOOL EDUCATION DEPARTMENT

Dated Lahore, the 02nd April, 2019

To

- i. ***The Director Public Instruction (SE & EE),***
Punjab, Lahore.
- ii. ***All the Chief Executive Officer (DEAs),***
Punjab.

SUBJECT:-ACTION PLAN REGARDING ANTI NARCOTICS MEASURES
FOR THE PUBLIC & PRIVATE EDUCATIONAL INSTITUTIONS
IN PUNJAB

Apropos the subject.

2. I am directed to enclose herewith an action plan regarding Anti-Narcotics measures to be implemented by the Public & Private Educational Institutions throughout the Province.
3. I am further directed to request you to implement each target in letter & spirit through the concerned responsible authority in order to make it a success, within the prescribed timelines, under report to this department.

SECTION OFFICER (ACAD)

CC:-

1. The Director (Monitoring), School Education Department, with request to upload the action plan on the official web-site of the department.
2. PSO to Secretary, School Education Department
3. PSO to Special Secretary (Operations), School Education Department
4. PS to Additional Secretary (General), School Education Department

ACTION PLAN REGARDING ANTI NARCOTICS MEASURES FOR THE PUBLIC & PRIVATE EDUCAITONAL INSTITUTIONS IN PUNJAB

Sr. No.	Focus/Target	Strategy/Action	Officer / Authority Responsible	Success Criteria / Status	Time Line
01	Notify a Focal Person at District level	Visit school (public / private) – Daily report to Provincial Focal Person	<ul style="list-style-type: none"> • CEO (DEA) concerned District. • District Education Officer concerned / Focal Person • School Principal 	DPI (SE) will monitor the notification of Focal persons by each District Education Authority	Notified
02	Awareness campaign	<ul style="list-style-type: none"> • Periodical awareness sessions • Seminars / workshops • Display of banners / flax 	<ul style="list-style-type: none"> • CEO (DEA) concerned District. • District Education Officer concerned / Focal Person • School Principal 	<ul style="list-style-type: none"> • Seminars / workshops & Display of banners / flax • Lectures about Anti Narcotics awareness to students during Morning Assembly session on daily basis 	Be continued throughout the Academic Year
03	Co-curricular activities	Essay & Speech competitions Tableau / drama/ quiz	<ul style="list-style-type: none"> • CEO (DEA) concerned District. • District Education Officer concerned / Focal Person • School Principal 	Students will be encouraged to participate in competitions with a topic regarding Anti Narcotics and use of narcotics is injurious to health and society	Be continued throughout the Academic Year
04	Holding of Parent Teacher Meetings (PTMs) in schools	Monthly Parent teachers meetings involving School Council Committee / School Committee of private school to watch outside activities of students.	<ul style="list-style-type: none"> • CEO (DEA) concerned District. • District Education Officer concerned / Focal Person • School Principal 	In monthly meeting the parents are fully involved to provoke their children from drugs addiction. Also ensure close eyes watch on their children to prevent them from smoking and other addictions.	1 st week of each month.
05	Monitoring of students to prevent drug use	Constitution of Drug Prevention Committee at school level Headed by the School Principal to keep an eye on the activities of Students to prevent Drug use especially during School functions / Parties.	<ul style="list-style-type: none"> • CEO (DEA) concerned District. • District Education Officer concerned / Focal Person • School Principal 	Surveillance committee has already been constituted to visit school on daily basis and report to respective Focal person of District to make the school drug free.	On daily basis

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		Monitoring of Canteen staff / Vendors in and around the school building.			
06	To enhance Sports & Games activities in the schools and to improve psychophysical health of the students and to involve the students in positive activities.	Implementation on already notified directions regarding two period of sports	<ul style="list-style-type: none"> • CEO (DEA) concerned District. • District Education Officer concerned / Focal Person • School Principal 	<ul style="list-style-type: none"> • Instruction regarding two periods of sports of each class during a week has been issued for implementation. • Annual plan for the sports has been sought from the field formation. 	Be continued throughout the Academic Year
07	Nomination of Ambassadors in school amongst students	To keep an eye on the activities of students.	<ul style="list-style-type: none"> • CEO (DEA) concerned District. • District Education Officer concerned / Focal Person • School Principal 	Directions have been issued to concerned CEOs (DEA) in Punjab for necessary notification and its implementation.	In the First Month after the commencement of Academic Year
08	Removal of Vendors near schools within 120 meters	No vendor (Tobacco shop, fizzy drinks etc) be allowed in and nearby schools	<ul style="list-style-type: none"> • CEO (DEA) concerned District. • District Education Officer concerned / Focal Person • School Principal 	Directions have been passed to lower formation i.e. CEOs (DEA) concerned for implementation.	Be continued throughout the Academic Year
09	Seminars, Media Campaign and Tutorials.	Conduct of seminar / tutorial and media campaign will be carried out to sensitize the teachers & students regarding dangers of drug use	<ul style="list-style-type: none"> • CEO (DEA) concerned District. • District Education Officer concerned / Focal Person • School Principal 	Directions have been passed to field formation i.e. CEOs (DEA) concerned for implementation.	Once in a Month
10	Availability of Physical Training Teacher in each school	Keeping in mind the Student Teacher Ratio, the Physical Training Teachers be hired or additional charge be given to any other existing teacher of the school.	<ul style="list-style-type: none"> • CEO (DEA) concerned District. • District Education Officer concerned / Focal Person • School Principal 	Directions have been passed to field formation i.e. CEOs (DEA) concerned for implementation.	Before the commencement of Academic Year

